



## Summer Employment Opportunities

- 1. Parks Maintenance Attendants (6 full-time summer positions: 2 College/University and 4 High School positions)** The Parks Maintenance Attendant is responsible for the ground maintenance of Township parks, green spaces, sports fields, facilities and cemeteries.

Applicants will safely operate lawn maintenance equipment and perform manual tasks such as painting, cleaning, patching, and hauling.

This position typically begins early May for post-secondary students and in late June for high school students. The position is based on a 40-hour work week; generally, 7:00 a.m. to 3:30 p.m. Work schedule may fluctuate and include evening and weekend hours.

G2 Driver's Licence is considered an asset.

- 2. Park Attendant (4 full-time and 2 part-time summer positions)** – Ideal candidates for the Parks Attendant position are friendly and dedicated to delivering excellent customer service.

Applicants are encouraged to indicate their preference for work at Seeley's Bay Harbour or Kendrick's Park. Successful candidates will be physically fit and able to perform duties such as cash handling, scooping ice cream, lifting, cleaning, painting, and ground maintenance.

The Park Attendant position begins in late June. Weekend hours will be available in May prior to the beginning of the summer season. The hours vary from 20 hours/week for part-time staff up to 40 hours/week for full-time staff. Work schedule may fluctuate and does include evening and weekend work.

- 3. Horticulture Attendant (1 full-time summer position)** – The Horticulture Attendant is responsible for the care and maintenance of Township gardens and planters. The ideal applicant is currently a post-secondary student studying horticulture or a program of similar nature.

The Horticultural Attendant will be responsible for the planting, watering, weeding and pruning of all flower beds and shrubs within the parks and public grounds as well as recognizing problems in plant growth and implementing corrective measures while also collecting and storing seeds for sustainable planting. The successful candidate must hold a class G driver's license with experience towing a trailer is considered an asset.

This position typically begins early May. The position is based on a 40-hour work week; generally, 7:00 a.m. to 3:30 p.m. Work schedule may fluctuate and include evening and weekend hours.

G2 (minimum) Driver's Licence is required for this position.

### Remuneration

The 2025 wage for the positions referenced above is \$18.88 per hour.

Successful applicants are required to attend mandatory in-person training on Friday, May 30<sup>th</sup> ( High School PA Day)

To review the job descriptions for these positions, visit our website: [www.leeds1000islands.ca](http://www.leeds1000islands.ca) keyword 'current opportunities'.

Applicants are required to electronically submit a cover letter and résumé outlining the position they are interested in and how they meet the requirements of the position. Please email documents to [hrmanager@townshipleeds.on.ca](mailto:hrmanager@townshipleeds.on.ca).

Applications will be accepted until Friday, January 31, 2025.

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The Township is an equal opportunity employer. We thank all candidates for their interest, however, only those selected for an interview will be contacted. Information collected will be handled in accordance with the Municipal Freedom of Information and Protection of Privacy Act. In accordance with the Accessibility for Ontarians with Disabilities Act (2005), accommodation will be provided upon request throughout the selection process.